

CIRCULAR TO PARENTS

Ref.No.2877/AAPS/Ext/19-20

10-8-20

Subject: School Reopening Circular (AY 2020-21)

Dear Parents,

Greetings!

We hope the summer vacation has been restful and rejuvenating for you and your family. During the last few weeks, we have been working towards preparing for the reopening of school based on the guidelines issued by the SPEA, MOE and MOH.

At Amana, we have always strived to achieve excellence and in Term 3, we achieved a successful delivery of online classes. We hope to return to school in September with a blended/hybrid model and would be happy to share the details of our plan with you.

First and foremost, we would like to assure you that the health and safety of our students is priority and all our plans revolve around the same.

OUR REOPENING PLAN: Blended/Hybrid Model

The school has opted for the Blended/Hybrid model of delivery which is a combination of online and onsite classes. The aim is to combine the on-site and online learning judiciously for optimal balance. The school will follow a five - day week where students will come to school on a weekly rotational basis.

Term1 (2020-21)	* All Students from KG1 TO Grade 11 will be divided into 3 batches, one batch will attend school (onsite classes) on weekly basis, same time other two batches will take online classes (DL) and this will be set on rotation basis.			
Month/Week	Week 1	Week 2	Week 3	Week 4
September	Batch 1 - Onsite Batch 2 –Online Batch 3 - Online	Batch 1 - Online Batch 2 –Onsite Batch 3 - Online	Batch 1 - Online Batch 2 –Online Batch 3 - Onsite	Batch 1 - Onsite Batch 2 –Online Batch 3 - Online
October	Batch 1 - Online Batch 2 –Onsite Batch 3 - Online	Batch 1 - Online Batch 2 –Online Batch 3 - Onsite	Batch 1 - Onsite Batch 2 –Online Batch 3 - Online	Batch 1 - Online Batch 2 –Onsite Batch 3 - Online
November	Batch 1 - Online Batch 2 –Online Batch 3 - Onsite	Batch 1 - Onsite Batch 2 –Online Batch 3 - Online	Batch 1 - Online Batch 2 –Onsite Batch 3 - Online	Batch 1 - Online Batch 2 –Online Batch 3 - Onsite
December	Summative exam – First term exam *All Students will be required to come to school only to take their exams on rotation basis.			

Curriculum delivery:

The school will be providing face to face sessions (onsite) with 30% capacity on a weekly rotational basis. In keeping with the guidelines regarding social distancing each section will be divided into 3 cohorts. The online synchronous sessions will be live streamed with ample opportunities to clear doubts and engage in lesson transactions.

However a 100% Distance Learning approach will be provided in case of the following:

- Students who have been advised to be quarantined at home.
- Students in the high risk category.
- Students who are feeling unwell and are unable to attend school.

- Family members exhibiting symptoms and the parents wish to keep their wards at home
- Parents who do not feel comfortable to send their wards to school.

Conduct of Assessments:

Irrespective of the mode of curriculum delivery, it is mandatory for students to attend all pen and paper examinations in school. Students are expected to attend school for the duration of the examination.

GUIDELINES FOR PARENTS (Blended/Hybrid Model)

- ❖ Upon the onset of the First term, the school will collect health and travel declaration forms from all students.
- ❖ Submission of valid Covid-19 test report is mandatory for all the students returning to campus.
- ❖ The batches are made by considering Students of determination, Family, curriculum, Arabic and Non Arabic speakers, science or commerce stream and transportation needs.
- ❖ A policy of “staying at home if unwell” for students with symptoms will be enforced. Monitor your child’s health and keep them home if they are ill. Submission of leave form and attested medical certificate and report is mandatory for attendance.
- ❖ School transport will be provided without any concession in fee and buses will operate with 50% capacity only.
- ❖ Children availing the school bus will get scanned for their temperature before getting onto the bus. Anyone with a temperature ≥ 37.50 C will not be allowed entry. Parents will be required to be at the bus stop till the bus leaves.
- ❖ Upon arrival at school, students will pass through several designated entrance points. The temperature of each student will be measured in these entrance points
- ❖ The canteen will be closed and students will be encouraged to bring their own healthy food and water from home. Water dispensers / coolers have been put out of service. However, water can be dispensed via vending machines.
- ❖ Students older than 6 years of age are required to wear face masks at all times.
- ❖ Students should wear PPE throughout the duration of the school day and carry their own personal sanitization kit - wet wipes, hand sanitizer, face mask + extra face mask.
- ❖ Face shields are encouraged during meal breaks when masks need to be temporarily removed.
- ❖ Meetings with teachers will take place online, unless there is a critical need for one to one meeting which should take place on an appointment by email basis and will need to be made and approved beforehand.
- ❖ Students who have travelled must adhere to any UAE authority requirements, including any self-isolation and testing requirements 14 days before the start of the academic session. Please refer to the updated travel decisions on quarantine from the relevant authorities.
- ❖ Parents and visitors will be discouraged from entering the school premises
- ❖ Anyone entering the premises will be checked for temperature and should be wearing mask. They will be asked to use the hand sanitizer available at the entrance.
- ❖ Only one family member or a guardian is allowed to enter the school facility for drop off/pick up his/her child. People with compromised medical conditions, including the elderly, should not come for drop off and pick up.
- ❖ Drop off and pick up will be at designated areas and at designated timings with no interaction inside the school. There will be no access to the rest of the school facility by family members and visitors.
- ❖ If a child begins to show symptoms of COVID-19 such as cough, body aches, fatigue, shortness of breath, sore throat, runny nose, diarrhoea and nausea, and headache while at school, they will be isolated instantly, and the parent/ guardian of the child will be notified immediately to take their child home.
- ❖ The student who showed the symptoms should return to school with the PCR result. If the result is negative and there is a clinical assessment of a probable COVID-19 case, the student should complete

14-day quarantine. If the result is negative and there is no clinical assessment for a probable case, the child can resume schooling so long as they are symptom-free.

- ❖ If students were confirmed positive according to a COVID-19 PCR test by an accredited facility, they are not to return unless they are granted a clearance certificate by Medical Authority.

Health and safety protocols:

Our health and safety priorities are aligned with the mandated protocols highlighted in the SPEA guidelines for reopening schools.

- The school will implement social distancing protocol and all health and hygiene procedures very strictly in campus.
- In the classroom students' desk will be set at a safe distance of 1.5 metres.
- The school will ensure to keep the cohorts together and assign the same teachers to the same group thus maintaining regulations of cohorts and avoiding mixing of students during the day and subsequent days.
- Teachers will be positioned at the front of the classroom area, at a distance of 1.5 meters
- All staff members will wear suitable personal protective equipment throughout the duration of the school.
- Movement in the corridors will be monitored carefully by safety markings throughout the corridor, one way pedestrian flows and indications of physical distancing at every point
- There will be a staggered break time to avoid mixing of cohorts. The school will create various zones where students of the same group will be permitted to move during break times.
- The school library will be closed and class libraries will be functional.
- All gatherings, assemblies, events and contact games remain suspended.
- PE may continue in the classes with the same cohorts in designated areas.
- Students and teachers must bring their own exclusive stationery items, devices or gadgets (i.e. laptops, tablets, headphones, etc.). Student must not share their stationery.
- Safety markings will be set up throughout corridors, the markings will dictate safe distances of 1.5 meters. Students will be monitored to ensure strict adherence.
- Aspects of distance learning to continue in the form of submission of online assignments and notes. School will adhere to paperless work and instead encourage online tools for the same.
- The school will provide with multiple hand wash facilities throughout the common areas and hand sanitisation facility throughout the corridors
- Frequent touch points including door, handles light switches etcetera will be cleaned and sanitised.
- The school will have strict rules for using toilets and visit to the toilets will be monitored.
- All common areas of the school will be cleaned and disinfected every hour.
- A thorough cleaning and sanitization of the school will be conducted every day and at the end of each week.
- All cleaning staff will wear a PPE for cleaning activities.
- Buses will operate in 50% capacity only. Dispersal time will be staggered. Every student will be allotted a seat in the bus which will remain fixed.

Regular school communications will be maintained to keep you updated regarding health and safety measures, curriculum delivery, classroom plan, dispersal and arrival at school, quarantine facilities, students distancing, academic and assessment plans, distribution of books and other details.

Kindly fill in the form in the link provided below to state your preferred delivery model latest by **Wednesday, 12th August 2020**. **Once you have chosen your preferred delivery model you will not be allowed to change it later.**

[Click here for submitting your choice of delivery model.](#)

We look forward to your continued support in our journey towards a healthy and safe learning environment. Do feel free to contact us if you have further queries.


Regards
Principal

